



**IDA GROVE  
City Council Meeting  
6:00 p.m., March 19, 2018  
City Hall**

Mayor Devlun Whiteing calling the Council meeting to order at 6:05pm. Council Members present are: Scott Tomlinson, Gregor Ernst, Ryan Goodman and Paul Cates. Council Members absent: Amanda Litchenberg. Others present: Assistant City Administrator Heather Sweeden. Chairperson of the Planning and Zoning Commission Geraldine Dankert, John Brookbank, Rita Frahm of Ida County Economic Development, Bob Lorenzen Parks Superintendent, Dennis Mud, Millie Sweet and Delores Borchers.

Motion by Council Member Goodman, seconded by Council Member Cates to approve the agenda.

Motion carries unanimously, 4-0.

Appearances, Petitions and Communications – Shawn Cadwell was not present, but provided Council Member Cates with pictures of the sidewalk in question. Discussion of options to scoop snow from the sidewalk at the Twin Pines neighborhood. Talking about the design of the sidewalk. Citizens are saying they never shoveled the sidewalk ever and nobody walks on the sidewalks. People in the neighborhood are elderly. There is no place to put the snow from the road, but the sidewalk. Council Member Ernst discussing if the neighborhood could agree to not shovel the sidewalk. Discussion of the liability of sidewalks and not scooping snow. City Attorney Goldsmith suggesting changing the ordinance to include extenuating circumstances and list them in the new ordinance. Curly Kruse discussing enacting ordinances, enforcing ordinances or extracting ordinances. Talking about having the Transportation Committee look at the ordinance and City Attorney Goldsmith attending the meeting. Council Member Ernst discussing options available. Talking about plowing of streets and having the streets department meet with the Transportation Committee.

Motion by Council Member Goodman, seconded by Council Member Tomlinson to approve the consent agenda.

Motion carries, unanimously, 4-0.

**Consent Agenda**

- a. Claims List
- b. Financial Reports –

- c. Minutes – City Council Budget Workshop and Special Meeting February 27, 2018, City Council Meeting March 5, 2018, Emergency City Council Meeting March 6, 2018, Special City Council Meeting March 12, 2017
- d. Liquor License –

### **New Business**

The City Council wants to hold off on appointments to the Planning and Zoning Commission as well as the Board of Adjustment in order to create a single Committee that would deal with both issues as there are not enough members to hold a meeting for the Planning and Zoning Commission. The Board of Adjustment faces the same situation as members leave and cannot be replaced as citizens do not want to volunteer for the committees. The City has placed multiple ads in the newspaper asking for volunteers for both the Commission and Board of Adjustment without anyone volunteering. City Attorney Goldsmith will craft an ordinance creating a single board with powers of both Planning and Zoning and Board of Adjustment.

No discussion of Re-Appointing Geraldine Dankert as Chairperson of the Planning and Zoning Commission with Term Ending 12/31/2020

No discussion of Re-Appointing Karen Wiertsma as a Member of the Planning and Zoning Commission with Term Ending 12/31/2020

No discussion of Re-Appointing Kim Carnine as a Member of the Board of Adjustment with Term Ending 12/31/2022

Discussion of the depreciation account setup. Deputy Administrator Sweeden describing the situation with the depreciation accounts. Mrs. Sweeden would like to know if the council wants to go with the policy of separating out the different depreciation accounts according to department. Deputy Administrator Sweeden is going to do more research on the issue to find out what exactly is a total in the main depreciation account. Council Member Ernst asking why the depreciation funds are in a checking account and not in a savings account. Mrs. Sweeden will check on that issue also and bring a proposal for a savings account.

Discussion for termination of A&M Laundry contract and purchase of washer/dryer for city maintenance. Besides the Waste Water Treatment Plant operator, the Public Works crew has no interest in using a laundering service. The Council is looking to cancel the contract and purchase a washer/dryer for the Waste Water Treatment Plant. Council Member Goodman discussing the idea behind making the change. Council Member Ernst discussing possible cross-contamination between the Waste Water Treatment Plant and Public Works Clothes. This purchase would allow for options for cleaning and can save on costs.

Motion by Council Member Tomlinson, seconded by Council Member Goodman to terminate the A&M Laundry contract and purchase a stackable, ventless, purewash washer and dryer set.

Motion carries unanimously, 4-0.

Discussion of quotes for a new copier for City Hall. Joe Rodman of Executive Technologies giving a presentation for a new copier for City Hall. Discussing the maintenance management program where they can fix issues remotely. Mr. Rodman talking about the pinpoint scanning feature. He will match the current pricing of the copier contract City Hall has now. His copier will be an upgrade and the pricing won't go up over the life of the plan. Discussion of overage pricing and automatic ordering of product. Deputy Administrator Sweeden discussing the situation with our current copier and the urgency. Council Member Ernst discussing contract terms and responsibilities.

Motion by Council Member Ernst, seconded by Council Member Goodman to go with the Executive Technologies proposal contingent upon review of the contract by the City Attorney.

Motion carries unanimously, 4-0.

Discussion of lawn mower trade in for the Parks Department. Parks Superintendent Bob Lorenzen went to Noteboom to price a mowing tractor. The last mower trade in was larger and Mr. Lorenzen cut down on mowing time. The 2012 can mow, but it is getting up there in hours and it is smaller than the one he wants to trade it in for. Bob is discussing an \$800 option for airless tires. Council Member Goodman asking what flat tires cost the Parks Department in costs and lost time. Council Member Tomlinson discussing what the turn around time is for a flat on a mower. Talking about the depreciation account amounts available.

Motion by Council Member Tomlinson, seconded by Council Member Goodman to trade in the 2012 mower for the Z970R Commercial ZTrak.

Motion carries unanimously, 4-0.

Discussion of the internet antenna contract from Bob Bendixen of X-tream Air Wireless. Council Member Ernst discussing the terms of the agreement based on subscribers and the monthly fee being capped. Council Member Goodman asking about the locations and who made the proposals for the locations. Council Member Ernst discussing the proposal to include a redundant system for the City if the primary system goes down. Discussion of the removal of equipment and where the control box is going to be located.

Motion by Council Member Goodman, seconded by Council Member Ernst to approve the antenna internet contract with Bob Bendixen of X-tream Air Wireless.

Motion carries unanimously, 4-0.

Discussion of Heather Sweeden Attending the Municipal Professional Institute. The class is only offered once a year. Heather would like to attend the week and a half so she can finish up and receive certification. Council Member Goodman wants Heather to finish up and attend all eight days.

Motion by Council Member Tomlinson, seconded by Council Member Goodman for Heather to attend all eight days of the Municipal Professional Institute.

Motion carries unanimously, 4-0.

Discussion of internet security offer from Evertex. The City Administrator brought the issue to Council Member Ernst as the Council Member has an extensive amount of knowledge about data technology. The City Administrator has 100mb on his email, which is not much at all. The City website offers 15 email accounts. The Council is indicating the City Hall Offices use what we currently have. Council Member Ernst would like to see extra protection of the new computers in the office.

Motion by Council Member Ernst, seconded by Council Member Goodman to get additional security through Evertex.

Motion carries unanimously, 4-0.

Discussion of the task order for the Midwest Industries water main extension project. Talking about infrastructure concerns and fire concerns for the plant.

Motion by Council Member Goodman, seconded by Council Member Cates to approve the task order for the Midwest Industries water main extension project.

Motion carries unanimously, 4-0.

#### Other Business

- No discussion of Moorehead Avenue Bridge
- No discussion of Fireworks Ordinance
- Discussion of the development proposal by Jan Hewitt. Rita Frahm of Ida County Economic Development has talked Mr. Hewitt and he will be in town in mid-April to discuss the issue further. A separate committee meeting will be created to discuss the development. The Policy and Planning Committee will hold a meeting on Friday April 6<sup>th</sup> along with the Transportation Committee.
- No discussion of trees and plantings policy for the City
- No discussion of a City Administrator job description ordinance
- Discussion of a Personnel Handbook. Council Member Ernst finished his redlines and Council Member Goodman was going to go through the changes and make some himself. The Council discussed current policies that may be changed and want input by the staff on the changes.
- Discussion of City Hall Architecture Proposal. There will be a meeting on March 27<sup>th</sup> at 6:30pm to discuss possible ideas for renovation of the Community Hall.
- City Council Member News and Notes
  - Council Member Ernst would like the bathrooms and concession stand unlocked and water turned on. The building is not heated and it might be too cold weather wise to turn on water. The soccer organization is getting ready to start on March 26<sup>th</sup>.
  - Council Member Litchenberg resigned the Ward II seat. The Council will meet soon to determine a replacement for Ward II and would welcome any volunteers from the Ward.
  - City Administrator Dennison handed the Mayor his letter of resignation. His last day will be May 1<sup>st</sup>.
  - Council Member Goodman wants to have a personnel meeting soon to start the process of hiring another Administrator.

- Council Member Cates saying the Lutheran Church wants to replace the south parking lot and is asking the City to help out and cut the street a little to get drainage there.

Adjournment at 8:08pm by Council Member Goodman, seconded by Council Member Tomlinson.

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Marc Dennison, City Administrator

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Devlun Whiteing, Mayor