



**IDA GROVE  
City Council Meeting  
6:00 p.m., October 16, 2017  
City Hall**

Meeting called to order by Mayor Whiteing at 6:00pm. Council members Doug Clough, Gregor Ernst, Ryan Goodman and Paul Cates present. Not in attendance, Council member Scott Tomlinson. Others present: Parks Superintendent Bob Lorenzen, Patti Haack of the Chamber of Commerce, Rec Center Director Chelsea Gross, Tommy Alomeyer and Lowell Blankers of the Army Corps of Engineers.

Motion by Council member Goodman, seconded by Council member Clough to approval the agenda.

Motion carries unanimously, 4-0.

Appearances, Petitions and Communications – (Speakers please keep comments, questions and statements to 30 seconds per item. The Council may ask follow up questions as necessary that will take speakers past the time limit. Please be respectful of others at the meeting.)

Patti Haack giving a presentation on painting the downtown trash cans. GOMACO is willing to paint for free and match the paint to the current benches the Godbersen's donated. The color is called burnt bronze and is better than the current red. The Council agrees this is a good project and would like the Chamber of Commerce to proceed with the project. Discussion of grant writing and developing a three year plan. The Chamber of Commerce would like to see the planters decorated for winter, \$40 to \$50 per planter for a total cost of \$500. Patti will go back to the Chamber of Commerce and get more information and return to the council to present her findings. The planters would have greens, red sticks and berries. Want to estimate for six planters for the long planter at Godbersen Park. Talking about trees downtown, don't like leaves, snow removal is difficult. Debating sidewalk snow removal techniques.

Lowell Blankers and Tommy Alomeyer of the Army Corps of Engineers discussing the Maple River and Odebolt Creek levies. Those two project were a part of the flood damage reduction project. Talking about the status of the levy system. It is made up of 3 main components constructed in 1970. The east side, the north side and Badger Creek. The city does a nice job of maintaining the levy system according the Army Corps. The drainage structures are an issue. The large culvert and culvert draining into the Maple River have an unacceptable rating and the city needs to take action. The PLA-449 program with the city building/maintaining the levy and the Army Corps of Engineers fixing it if damaged in a flood event. The unacceptable rating means the city is responsible for repairs in a flooding event. Parks Superintendent Bob Lorenzen talking about planning to video tape the culverts with JEO. The 54" culvert needs to

be fixed. If the plan is presented to the Army Corps, they are finalizing their inspection reports, it will need to be more than a plan and work has to be started. Asking for work to be done before the end of 2017. Need to apply/write letter of intent and a clear plan to fix the deficiencies and will be good for two years. In good position not to go into defect status on the levy system. Culverts need to be done. City needs to give a plan to the Army Corps of Engineers for their approval. Some erosion along Odebolt Creek. Issue with culvert near the burn pile and WWTP. Need to work around that area because it takes treated wastewater. A risk assessment was done for the three areas in Ida Grove and the Army Corps wants to sit down with the City Council to discuss. They want to communicate risks and have the city communicate the risks to citizens.

Motion by Council member Goodman, second by Council member Cates to approve the consent agenda.

Motion carries unanimously, 4-0.

#### Consent Agenda

- a. Claims List
- b. Financial Reports
- c. Financial Reports – Rec Center, Fire Department, Library
- d. Minutes – City Council Meeting August 7, 2017
- e. Liquor License –

### **Old Business**

Discussion of the King Theatre. Council member Cates discussing that Jeff Holmes is going to do the tuck pointing. The back wall studs are up and steel is next week and ready to go. Electricity will be worked on. Joists have been taken out and ready to go back in. The building sub-committee started and will work with contractors. Generated a list for them. Discussion of contracts and sale of theater from city to foundation. Talking about raffles and gaming licensing.

Discussing the Pleasant Valley Trail grant proposal. The city did not get it. No trail maintenance was funded, only new trail startups were. Discussion of the trail, funding for maintenance and liability. Talking about budgeting and technology for safety. Maybe a 5k fundraiser for the trail. Discussion of Doug Clough's presentation on signs for the trail.

No discussion regarding future sludge hauling sites.

No discussion of Resolution 2017-12 providing for sale of King Theater property.

No discussion of Moorehead Avenue bridge.

No discussion of Fireworks Ordinance.

Discussion of Back Yard Pool and Hot Tub Ordinance #551. Second reading. Discussion of section 2 line item 4 and section 2 line item 5 "owner and resident".

**ORDINANCE NUMBER 551**

**AN ORDINANCE REGULATING SWIMMING POOLS AND WADING POOLS IN THE CITY OF IDA GROVE**

**BE IT ENACTED** by the City Council of the City of Ida Grove, Iowa.

Section 1

A new Chapter, Chapter 10, is added to Title II, Division I, of the City Code of Ida Grove, IA:

**2.1-10.1**

**Information for swimming pools for one and two family dwellings.**

**Contact the Community Planning & Building Department for setback and other zoning requirements**

**SITE PLAN** Submit accurate site plan for review and approval. Include:

**Location of the proposed swimming pool, any decks and other structures on property.**

**Location of required pool barrier**

**Distances from buildings and structures to property lines and to other buildings.**

**Show easements, drainage, well and septic system.**

**Site plan approval is required prior to issuance of the building permit.**

**BUILDING PERMIT REQUIRED**

**For all in-ground and above ground swimming pools capable of containing water of a depth of twenty-four inches (24") or more.**

**BUILDING PERMIT APPLICATION**

**Submit one set of pool construction drawings and/or manufacturer's specifications**

**Submit detailed drawing of Pool Barrier construction**

**There will be no charges for the building permit for a pool.**

**ADDITIONAL PLANS AND INFORMATION REQUIRED FOR:**

**Decks and stairs if applicable (separate permit may be required)**

**Other buildings or structures accessory to the pool**

Section 2

1. "SWIMMING POOL" means any structure intended for swimming, recreational bathing or wading that contains water over 24 inches deep. This includes in-ground, above-ground, and on-ground pools; hot tubs; spas and fixed-in-place wading pools, but excludes manmade lakes or ponds created through the collection of storm water or drainage runoff.

#### SWIMMING POOL REQUIREMENTS.

2. Swimming pools shall be allowed as an accessory use in all zoning districts unless otherwise specifically prohibited in this Zoning Ordinance.

3. All swimming pools located in residential districts shall be located in the side or rear yard and shall be setback a minimum of four feet (4') from any property line. No swimming pool can be placed in the front yard (either front yard on a corner lot.)

4. All outdoor swimming pools shall be enclosed by a barrier to prevent unauthorized access by small children and to provide a degree of security. In the case of in-ground pools, this shall be accomplished using a fence or wall not less than four feet in height located not less than four feet from each side of such pool. In the case of aboveground pools, a combination of fence or wall and the water-enclosing wall of the swimming pool may be used, provided that the pool is reasonably secure and the effective enclosure height is not less than four feet from the highest point of the ground. For all swimming pools, any opening to the swimming pool shall be equipped with a self-closing and self-latching device with locking provisions for keeping the gate or door securely closed at all times when not in actual use.

5. The owner and/or tenant will at all times when not directly supervising the pool, remove ladders or any other means of access from the vicinity of the pool. A screen is not required, but if desired by homeowner, material may include fencing, retaining walls, hedges, etc. designed to block the view of the public, but may not be installed or constructed to block the view of traffic approaching an intersection from any direction.

6. This chapter applies to both existing and future swimming pools and wading pools within the City of Ida Grove.

7. Any Hot Tubs or Spas require fencing around them not less than 4' tall or need to have a locked hard cover on it to keep it inaccessible to children.

#### Section 3.

When Effective. This ordinance will be in effect after its final passage and approval and publication as provided by law.

#### Section 4.

If any portion of this ordinance is determined to be invalid, such determination will not affect the remainder of the ordinance.

**APPROVED AND SIGNED** by the Mayor of the City of Ida Grove, Iowa, on the

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Devlun P Whiteing, Mayor

ATTEST:

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Marc Dennison /City Administrator

Motion by Council member Goodman, seconded by Council member Cates to approve the second reading with the changes given.

Motion carries unanimously, 4-0.

Discussion of the employee benefits package. Had presentations with insurance providers to discuss having good insurance for employees while having cost savings for the city. Looking at options, deductibles and premiums. Debating an HRA vs. an HSA, talking about medical costs and hiring an administrator. Have a couple of options to make this work and finalize in the next two weeks.

Discussion of Amending Ordinance #557 Raising Cat and Dog Licensing Fees. Council member Ernst discussing proof of neutering/spaying pets.

### **ORDINANCE NUMBER 557**

#### **AN ORDINANCE AMENDING TITLE III, CHAPTER 2, ARTICLE 2, CITY CODE OF IDA GROVE, IOWA, AMENDING CAT AND DOG LICENSING**

#### **BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF IDA GROVE, IOWA**

##### **Section 1**

Title III, Chapter 2, Article 2, - The City Code of the City of Ida Grove, Iowa is hereby amended by amendment of the articles as follows:

3-2.0201 OWNER DEFINED. Any person shall be considered the owner of a dog or cat who shall own, or have in charge or harbor the same, or allow it to remain on or about his premises to exceed three days.

3-2.0202 LICENSE REQUIRED. Any owner of a dog or cat within the city limits is required to license the animal the first of each year or when the animal has reached the age of six months. The owner must license the animal within 60 days of moving to town or within 60 days of obtaining a new pet at the January – February rates. The owner will need to provide the breed, sex, color, markings and name of each animal as well as the address and

phone number of the owner. It is the responsibility of the owner to present proof the animal being licensed is incapable of breeding, if applicable. The owner must also provide proof of a current rabies vaccination in order to license the animal. The fees for licensing dogs and cats are as follows:

<b>Date</b>	<b>Altered</b>	<b>Unaltered</b>
January 1 – February 28	\$10.00	\$15.00
March 1 – December 31	\$20.00	\$25.00

3-2.0203 LICENSE ISSUED. The owner shall annually, before the first day of March, pay the license for that year and secure a license tag from the Administrator for each dog or cat.

3-2.0204 LICENSE TAG. The owner of any dog or cat, after paying such license, shall place upon every such animal a collar, and shall attach thereto the metal tag supplied by the Administrator with the number and year thereon, and such collar shall be kept on such dog or cat during the year for which the license is paid. Any dog or cat found running at large without the license tag attached to its collar or harness shall be deemed unlicensed.

3-2.0205 KENNEL DOGS AND CATS. All kennel dogs and cats which are confined to the kennel shall not be required to be licensed by the city. "Kennel dogs and cats" are defined as those dogs and cats kept or raised solely for the bona fide purpose of sale and which are kept under constant restraint.

3-2.0206 COMPLAINT FILED. Upon the written complaint of two or more affected persons from different households, filed with the City Administrators office, that any dog or cat owned by the person named in the complaint is committing injury to persons or property, or is an annoyance, dangerous, offensive or unhealthy dog or cat, the mayor shall notify the owner to restrain such dog or cat from running at large, and keep such dog or cat upon the premises of the owner, even though the license has been paid.

3-2.0207 CONFINEMENT REQUIRED. Whenever the mayor deems it expedient, or whenever instructed to do so by the council, he shall issue his proclamation requiring all persons owning dogs or cats to confine the same from running at large for a specified time stated, not exceeding 180 days, and it shall be the duty of every person, upon publication of such proclamation, to confine any dog or cat which he owns by good and sufficient means.

## Section 2

When Effective. This Ordinance shall be in effect from and after its final passage approval and publication as provided by law.

## Section 3

If any portion of this ordinance is determined to be invalid, such determination will not affect the remainder of the ordinance.

APPROVED AND SIGNED by the Mayor of the City of Ida Grove, Iowa on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Attest:

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Marc Dennison, City Administrator

1<sup>st</sup> Reading –  
2<sup>nd</sup> Reading –  
3<sup>rd</sup> Reading –

Motion by Council member Goodman, seconded by Council member Cates to approve the second reading.

Motion carries unanimously, 4-0.

Discussion of a test well. Mr. Bresnahan is working with Superintendent of Water Lon Schluter on where the test well may be located. He will get a quote for us.

Discussion of the Urban Renewal Joint Agreement with Ida County. The City Administrator forwarded on the council's issues with agreement to attorney John Danos. Council member Ernst talking about a provision in the agreement.

Discussion of signs for the Pleasant Valley Trail. Council member Clough giving a presentation on signs for the trail.

Discussion of a variance request by Stan Chisholm. Stan paid fees that were charged by Peter Goldsmith. Mr. Chisholm needs to do a survey of his property. The City Administrator is ready to have a Board of Adjustment meeting. All three board of adjustment members need to agree to pass the variance request.

### **New Business**

Discussion of Hiring Lifeguards for the Rec Center at \$9 per hour:

Whitney Francis-Simonson

Garrett Rohlk

Braden Gebel

Miles Gebel

Arielle Wolterman

Jordyn Fredericks

Elyssa Freese

Olivia Devitt

Alyssa Mason

Brittany Hamann

Taylor Young

Mandi Hare

Taylor Oldham

Macy Nicholson  
Taylor DeVine  
Sarah Cotton  
Austin Wardrip  
Tyler Ehrig  
Nick Endrulat  
Madison Schiernbeck  
Sydney Bauer  
Elle McCormick

All people to work at the Rec Center from the outdoor pool. The pay is different between the two. Outdoor is less at \$8/hour and the Rec Center pool is \$9/hour.

Motion by Council member Goodman, seconded by Council member Ernst to hire lifeguards for the Rec Center at \$9 per hour.

Motion carries 3-0, with Council member Doug Clough abstaining from the vote due to a conflict of interest.

Discussion and Approval of Raises for Part-Time Staff:

Starting pay - \$7.50/hr

After 90-day satisfactory review and working weekends - \$8.00/hr

After 520 hours - \$8.50/hr

After 1,560 hours - \$9.00/hr

After 2,600 hours - \$10.00/hr (max)

Kris Salmon  
Patty Wheeler  
Cheyenne Wilcke  
Chancey Wilcke  
Karen Petersen  
Mary Clough  
Erin Beery  
Jen Conover  
Rachel Shoemaker  
Whitney Francis-Simonson

Discussion of the methodology for the rates of the part time staff. Talking about Chelsea managing the payroll and times. Discussion of income for Rec Center to cover the pay rate calculations. Talking about using workers for other projects or using them to get creative to promote programs. Possibly a bonus of chamber bucks or recognition.

Motion by Council member Goodman, seconded by Council member Ernst to approve pay raises for part time staff.

Motion carries, 3-0 with Council member Doug Clough abstaining due to a possible conflict of interest.

Discussion to Make Dawn Schreiber a full-time Deputy Director of the Rec Center at \$11.00 per hour. Dawn has been at the Rec Center a long time, very close to full time and would help Chelsea delegate issues. Discussion of overtime rules and pay.



Motion by Council member Goodman, seconded by Council member Clough to make Dawn Schreiber a full time Deputy Director of the Rec Center at \$11/hour.

Motion carries unanimously, 4-0.

Discussion of development proposal by Jan Hewitt. JEO can talk to Mr. Hewitt. The City Administrator will talk to Jan and ask him to give the city his proposal for the next city council meeting.

Opening, discussion and approval of bids for the fuel tank and 765 gallons of fuel at the airport.

Motion by Council member Goodman, seconded by Council member Clough to accept the only presented bid, by Roger Frank.

Motion carries unanimously, 4-0.

Discussion of Verizon Wireless antenna contract. Mayor Whiteing has been approached by several people about wireless service. Discussion of Verizon contract vs. AT&T contract. Verizon is waiting to get back to us. City Attorney Goldsmith will work on getting a response. The city signed an access agreement with Verizon. AT&T is waiting on us, they want the city to agree to a lowered rate sooner. City wants to follow the contract until 2021, then lower to \$1,300. City Attorney Peter Goldsmith and Council member Gregor Ernst will work on the contract together and get back to the council in two weeks.

Discussion of hiring a city engineering firm. The City had 4 firms submit information. JEO checked all of the boxes, has all of the staff and experience needed. Discussion of billing, no monthly rate, can call and email without costing the city. Talking about other firms costing the city more than JEO. Discussion of on call contracts, retainer fees and billing methods. Talking about JEO having a broad base of knowledge and how quickly they respond.

Motion by Council member Goodman, seconded by Council member Ernst to designate JEO as the city engineer for Ida Grove, dependent on the finalizing of the contract.

Motion carries 3-1 with Council members Goodman, Ernst and Clough voting in the affirmative and Council member Cates voting in the negative.

Discussion of Trees and Plantings Policy for the city. Council member Gregor Ernst is doing research on the policy.

Skipped discussion of flood plain issues as the topic was previously discussed at the Army Corps of Engineers agenda item.

Skipped discussion of a personnel handbook.

Other Business: Doug Clough discussing having a dog park in City Park and will get more information to the council.

Gregor Ernst discussing the tennis court cost to resurface it.

Mayor Whiteing discussing the old well pump house and doing a RFB for it. Talking about snow plowing issues. Would like to see ad in newspaper for part time snow plowing. Discussion of walk-through of city buildings and equipment.

Adjournment at 8:23pm. Motion by Council member Goodman, seconded by Council member Cates.

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Marc Dennison, City Administrator

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Devlun Whiteing, Mayor