

**City of Ida Grove
City Council Meeting
May 21, 2018 6:00 p.m.
City Council Chambers**

Mayor Whiteing called the meeting to order at 6:00 p.m. with the following Council Members present: Paul Cates, Gregor Ernst, Scott Tomlinson, Doug Clough and Ryan Goodman.

Motion by Tomlinson to approve the agenda, second by Goodman. On a unanimous vote, motion carried.

Mayor Whiteing presented a service award plaque to Geraldine Dankert for her 36 years of service on the Planning & Zoning board.

Council heard from Ida Grove resident, Vicky Murray, regarding a recent sewer backup at her home. She reported that she has not been in her basement since Christmas so she isn't sure how long the standing sewer water had been there, but recently discovered her basement full of water. She was hoping the City would take responsibility in helping to pay the bills for her damages. Sweeden turned the claim into the City's insurance, who denied fault for the damage. Council recommended Murray to install a backflow prevention valve at her residence to prevent this from happening in the future.

Jim Nicholson did not show up at the meeting to discuss building a garage on an empty lot.

Shelly Bruning voiced her frustration and questioned the legal aspect regarding a recent hire the City Council made. The city posted a job opening for a City Clerk/Administrator and hired a City Clerk and Community Development Clerk from the same posting. Bruning feels as though the city neglected to offer the Community Development Clerk position to candidates who may have been interested in applying for that position versus the City Clerk position. Council explained to Bruning that the city attorney was involved in the entire process and feels as though they hired both positions legally. Bruning still questions why the council opted to hire two people from one posting but treated the 4th opening at City Hall differently. The council currently has a posting in the paper advertising for a Project Management Clerk.

Motion by Goodman, second by Clough to approve the consent agenda. On a unanimous vote, motion carried.

Motion by Tomlinson, second by Ernst to approve Resolution 2018-7 Outdoor Pool Salaries. Clough and Goodman abstained from voting due to a conflict of interest. On a unanimous vote, motion carried.

**Resolution 2018-07
2018 Outdoor Pool Season Salaries**

A RESOLUTION OF THE CITY COUNCIL OF IDA GROVE, IOWA, SETTING SALARY AND WAGES FOR OUTDOOR POOL EMPLOYEES FOR THE 2018 POOL SEASON.

The City council of Ida Grove, Iowa met in Regular Session, in the Ida Grove Council Chambers, City Hall, 403 Third Street, at 6:00 P.M. on May 21, 2018 and approved salaries for 2018 outdoor pool staff.

Council Member Tomlinson introduced the following and moved that the same be adopted as approved by motion on May 21, 2018, second by Ernst.

<u>Assistant Manager</u>	<u>Wages</u>
Whitney Francis-Simonsen	Salary (\$1,300/Month)
(WSI, LGI)	

<u>Head Guards</u>	
Garrett Rohlk(WSI)	\$9.40
Elle McCormick (WSI)	\$9.40
Miles Gebel	\$9.40
Jordyn Fredericks	\$9.35
Sydney Bauer (WSI)	\$9.35

<u>Guards</u>	
Olivia Devitt (WSI)	\$9.15
Elyssa Freese	\$8.15
Alyssa Mason	\$8.10
Brittany Hamann	\$8.10
Taylor Oldham	\$8.05
Macy Nicholson	\$8.05
Taylor DeVine	\$8.05
Sarah Cotton	\$8.05
Austin Wardrip	\$8.05
Tyler Ehrig	\$8.05
Madison Schiernbeck	\$8.05

<u>Pending Lifeguard Certification</u>	
JoAnna Matthies	\$8.00
Sarah Petersen	\$8.00
Sam Devitt	\$8.00
Graci Nettles	\$8.00
Carson Godbersen	\$8.00
Morgan Godbersen	\$8.00
Autumn Schreiber	\$8.00
Dallas McKibbin	\$8.00
George Ehrig	\$8.00
Teah Tollufsen	\$8.00
Ty Tollufsen	\$8.00

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Ida Grove, Iowa: The persons and positions named shall be paid the salary or wages indicated, effective

during the 2018 Outdoor Pool season. The Clerk is authorized to issue checks, less legally required or authorized deductions from the amounts set out and make such contributions to IPERS and Social Security or other purposes as required by law or authorization of the council. All checks are subject to audit and review by the council.

Heather Sweeden, City Clerk

Devlun Whiteing, Mayor

Motion by Goodman, second by Cates to approve Michelle Schmidt as a Rec Center custodian at \$9.00 hourly. On a unanimous vote, motion carried.

Motion by Tomlinson, second by Cates to approve reimbursing new lifeguards half the cost of their certification course and to reimburse 100% of the cost of lifeguard recertification if they meet the following criteria: must work four weekend shifts per month and one "special" day throughout the season. Special days are considered to be Memorial Day, Heritage Days, July 4th, Labor Day and the Doggie Dip. Goodman and Clough abstained from voting due to a conflict of interest. On a unanimous vote, motion carried.

Motion by Cates, second by Clough to approve the Source Water Protection Plan. On a unanimous vote, motion carried.

The council heard from several citizens regarding the use and timing of fireworks. Citizens would like to see the city reduce the days and hours that fireworks are permitted to be used. Motion by Goodman to approve the first reading of Ordinance 2018-558 Regarding the Use and Timing of "First-Class Consumer Fireworks" Within the City of Ida Grove, Iowa with the following amendment to 3-1.0403 Permitted Hours. Fireworks are allowed only during the following times.

- A) From the Saturday before July 4th until the Sunday after July 4th.
- B) Between 9:00 a.m. and 10:00 p.m., with the exception of July 4th or any Saturday within the permitted days, the hours are expanded to be between 9:00 a.m. to 11:00 p.m.
- C) Noon on December 31st until 1:00 a.m. on January 1st.
- D) The Mayor, in consultation with the fire chief or any other persons, has the authority to suspend the use of fireworks during the above hours, when the Mayor determines it is in the public interest to suspend the use of fireworks. A person shall not be convicted of a violation, for use during such suspension, unless it is proven that such person had actual knowledge of the suspension. Actual knowledge may be proven by testimony that the person was given a verbal warning.

Second by Ernst. On a unanimous vote, motion carried.

Mayor Whiteing opened the public hearing on the FY2018 budget amendment at 7:45 p.m. No written or oral comments were received. Whiteing closed the public hearing at 7:46 p.m.

Motion by Goodman to approve Resolution 2018-8 Approval of FY2018 Budget Amendment, second by Tomlinson. On a unanimous vote, motion carried.

Resolution 2018 - 8

**A RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR
JULY 1, 2017 – JUNE 30, 2018**

WHEREAS, at the May 7, 2018 Meeting of the Ida Grove City Council, the Public Hearing on the FY17-18 Budget Amendment was set for May 21, 2018, and

WHEREAS, notice of said hearing was published on May 9, 2018 in the Ida County Courier; and

WHEREAS, said hearing was held on May 21, 2018, and

WHEREAS, state law requires said hearing to be held prior to adoption of the amended budget; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ida Grove, Iowa that the attached Budget Amendment is hereby adopted and the City Clerk is directed to submit said Budget Amendment with the County Auditor of Ida County.

PASSED AND APPROVED this 21st day of May, 2018.

Heather Sweeden, City Clerk

Devlun Whiteing, Mayor

Cody Forch spoke regarding the Midwest Industries water main project. The final plans are done and the bidding process will start soon. Forch stated the bid award will be held June 18, 2018 and he expects the work to begin in July or August with a completion date of November 2, 2018.

Motion by Tomlinson to approve Resolution 2018-9 Setting the Public Hearing and Bid Letting for Midwest Water Main Project, second by Clough. On a unanimous vote, motion carried.

RESOLUTION NO. 2018-9

**RESOLUTION ORDERING CONSTRUCTION OF THE 2018 MIDWEST INDUSTRIES
WATER MAIN EXTENSION PROJECT, AND FIXING A DATE OF HEARING
THEREON AND TAKING OF BIDS**

Moved by Tomlinson and seconded by Clough that the following resolution be adopted:

**RESOLUTION ORDERING CONSTRUCTION OF THE 2018 MIDWEST INDUSTRIES
WATER MAIN EXTENSION PROJECT, AND FIXING A DATE OF HEARING
THEREON AND TAKING OF BIDS**

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the 2018 Midwest Industries Water Main Extension Project; and

WHEREAS, JEO Consulting Group, Inc. has been selected to complete construction plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements;

NOW, THEREFORE, BE IT RESOLVED that a June 18, 2018 Bid Letting date at 6:00 P.M. be established with bids filed prior to 3:00 P.M. on June 18, 2018 at the Ida Grove City Clerk's Office, and a June 18, 2018 Public Hearing date at 6:00 P.M. be established; and

BE IT FURTHER RESOLVED by Ida Grove, meeting in regular session this 21st day of May, 2018, to authorize publication of Notice of Hearing on June 18th, 2018, in the Ida County Courier, a legal newspaper.

PASSED AND APPROVED THIS 21st day of May, 2018.

IDA GROVE, IOWA

Heather Sweeden, City Clerk

Devlun Whiteing, Mayor

Forch met with city staff recently to review the CIP draft. Several changes were made to the priority listing of street, water and sewer projects. Forch will have the final CIP draft in the upcoming weeks.

Forch also addressed the council regarding the Moorehead Avenue bridge inspection recently completed by Calhoun Burns. Calhoun Burns highly recommends to post weight limit signs for the Moorehead Avenue bridge as soon as possible. Forch urges the council to start thinking about the process, procedure and funding in the near future for reconstruction or re-decking the bridge.

Motion by Goodman to approve yearly inspection of the Moorehead Avenue bridge, second by Tomlinson. On a unanimous vote, motion carried.

Mayor Whiteing reports the City Hall Renovation Committee will be meeting on Tuesday, May 22, 2018 at 6:00 p.m. to continue working on project goals and begin the RFP process.

Mayor Whiteing opened the one bid received for mowing/hay removal on 66 acres of city ground. The bid received from Scott Newmann was for \$30.00 per round

bale and \$1.00 per small square bale. Motion by Clough to approve Scott Newmann to mow and remove hay on city property at the rate of \$30.00 per round bale and \$1.00 per small square bale, second by Ernst. On a unanimous vote, motion carried.

Council discussed the ongoing process of updating the city's personnel manual. Council proposes the following for vacation time: Year 1-3, 2 weeks; years 4-9, 3 weeks; years 10-19, 4 weeks; years 20+, 5 weeks. For every fifth year worked after 20 years the employee would receive 1 extra day of vacation. Ernst asked Sweeden to look into the option of offering comp time for hours worked over 40 hours. Council plans to finalize the manual at the next city council meeting.

No council members committed to attending the Ida Alive program on May 30, 2018 due to possible meeting conflicts.

Motion by Clough to approve purchasing a pump for the outdoor pool from Electric Pump at a cost of \$9,086.48, second by Goodman. On a unanimous vote, motion carried.

Council discussed purchasing one intake and grate for the Lutheran Church parking lot project along 7th Street. The church is updating the two current intakes and adding an additional one. The council feels as though adding the third intake will help with storm water run-off and issues with rock washing off the 7th/Barnes Street alley onto private property. Motion by Goodman to approve purchase of the intake and grate at a cost of \$795.00 from Brown Supply Company, second by Ernst. On a unanimous vote, motion carried.

Gerrod Sholty presented the option of repairing the traffic loop on Highway 175 or going to video detection and eliminating all the traffic loops in the roadway at the intersection of Highway 175 and Moorehead Avenue. Council decided to wait for now, no decision was made.

Gerrod Sholty asked the council for direction regarding the county donating a generator to the city for use at the water tower. The city will need to pour a concrete slab and hire an electrician to wire the generator. The council is all in favor of taking the generator but hopes GOMACO and/or the school system would help pay for the installation since they use the water tower for their antennas.

Gerrod Sholty also reported on the issues regarding the civil sirens. The 7th/Rohwer Street siren was found to be out of order due to a blown fuse and all four batteries needing replacement. The siren at the courthouse sounds but does not turn. Maintenance crew thinks it was due to ice damage, but all sirens are currently up and running.

Motion by Ernst to approve City Hall to purchase the e-bills module for their computer software, second by Tomlinson. On a unanimous vote, motion carried.

Sweeden informed the council of Gary Mahood's resignation from his seat on the Board of Adjustment, leaving three vacancies. The Planning & Zoning board currently has zero members. Council directed City Hall to place an ad in the paper looking for members. All city staff and council members will approach people and ask for their commitment to one of the boards as well.

Motion by Council Member Cates to adjourn, second by Council Member Goodman. On a unanimous vote motion carried.

Meeting adjourned at 9:10 p.m.

Heather Sweeden, City Clerk

Devlun Whiteing, Mayor