

**City of Ida Grove**  
**Public Works & Utilities Committee Meeting**  
**February 25, 2020 – 5:00 PM**  
**City Hall**

Public Works & Utilities Committee Chairmen, Jared Bogue, called the meeting to order at 5:03 pm with the following committee members present: Jason Schable and Reynold McLead.

Motion by Schable to approve the agenda, second by McLead. Ayes: Bogue, Schable, McLead. Motion passes.

The committee met to discuss creating a policy for water/sewer rate adjustments to ease the burden of high usage bills for citizens, while maintaining consistency for all residential users. Sweeden provided example policies from other cities and recommended implementing into the policy other informational items such as: billing/payment information, billing schedule, authorizations for email billing and auto payment of bills, garbage/recycling rules, etc. so that all information needed is in one central location that could be given to new customers. During discussion, the committee selected criteria that would be required to be met in order to be considered by council for a rate adjustment. Sweeden was directed to draft the policy that may be presented to full council at an upcoming meeting.

Motion by Schable to adjourn, second by Bogue. On a unanimous vote, motion carried. Meeting adjourned at 7:09 p.m.

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Heather Sweeden, City Clerk

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Jared Bogue, Committee Chairman